MINUTES
JACKSON COUNTY COUNCIL
November 20, 2013
6:00 PM

Members Present: Councilman Charlie Murphy, Councilman Leon Pottschmidt, Councilman Brian Thompson and Councilwoman Rebecca Schepman, Councilman Joe Bowman, Councilman Brian Wheeler.

Members Absent: Councilman Greg Prange, County Attorney Susan Bevers.

Councilman Charlie Murphy called the meeting to order at 6:00 PM. The Lord’s Prayer and the Pledge of Allegiance was recited. Sheriff Mike Carothers performed the swearing in of the Council.

Councilman Brian Thompson made a motion to approve the minutes of the October 16, 2013 meeting. Councilman Brian Wheeler seconded. Six (6) yes votes, motion carried.

Reports from Other Committees:
Councilman Thompson stated that a meeting was held on Nov 13, 2013 with Bill Brown, State Board of Accounts to perform an Audit Review. Thompson stated that two (2) finding were reported; a section two and a section three finding.

Councilman Thompson stated that a meeting was held on Nov 20, 2013 with Reedy Financial regarding the Capital Plan.

Councilman Leon Pottschmidt stated that the Building Committee has met with Cooler Design and that they are working on initial proposals.

End of Reports from Other Committees

Councilman Murphy performed the 1st reading of Ordinance 2013 – 27. This is for the following additional appropriations:

- General Fund- Superior Ct#2 $3,600 1-43-112 Transition and training of employee
- Superior Ct#2 $2,500 1-43-113 Transition and training of employee
- Highway –Purchase of Radios $24,965 2-201-441
- Bit Mixed Agg $42,500 2-202-233 increase in MVH $ to be used for paving
- Gas/Oil $8,897.07 2-204-221 Sale tax reimb from Dept of Revenue
- Highway Lease of Equip $26,922 2-204-444
- Cum Bridge –Bridge Reinspect $8,936 -25-115-500 -80% reimb from state
- Bridge 195 - $8,582.57 – 25-115-195 – 80% reimb from state
- Rainy Day- County council advisors- $20,000

Motion to approve upon first reading was made by Councilman Thompson. Councilman Joe Bowman seconded. Six (6) yes votes, motion carried.

Councilman Murphy then performed the 2nd reading of Ordinance 2013- 27. Motion to approve upon second reading was made by Councilman Thompson. Councilman Pottschmidt seconded. Six (6) yes votes, motion carried.
Jackson County Sheriff, Mike Carothers, presented the October 2013 Jail Report, Meal Expenditure Report and Dog Detention Report.

Human Resource Director, Jeff Hubbard presented Council with a list of their 2014 appointment for review.

Hubbard also informed Council that the Maintenance Manager Salary had been moved to the commissioner budget for 2014, but gas and other expenses remained in the Highway Dept budget. He informed Council that Commissioners agreed that for 2015 ALL expenses relating to the Maintenance Manager need to be included in the commissioner’s budget.

Hubbard also informed Council that the SIHO open enrollment meetings have been completed. He also stated that the SIHO clinic will remain open to employees with a change in billing. The county will now only be billed for employees when they use the clinic, not on a monthly basis.

Highway Supervisor, Warren Martin, informed Council that the Vallonia Stormwater grant had been turned down. He stated that there is a Jackson County Community Grant in the amount of $6,500 which we have already received. This money is in Fund 183. Martin then asked for Council approval to use the $6,500 for purchase of ground which will hold a retention pond. This retention pond will be built to lessen the flow of sand. Councilman Pottschild made a motion to use money out of Fund 183 to purchase Toppe and Shoemaker property. Councilman Wheeler seconded. Six (6) yes votes, motion carried.

County Auditor, Kathy Hohenstreiter informed Council that to meet DLGF guidelines, three (3) appropriation lines need to be added to the CAGIT fund. Those lines are as follows:

- 44-4400-325 Retirement/Perf
- 44-4400-326 Group Insurance
- 44-4400-327 S.S./Med

Councilwoman Becky Schepman made a motion to add the above lines in the CAGIT fund. Councilman Thompson seconded. Six (6) yes votes, motion carried.

Hohenstreiter then informed Council that to meet DLGF guidelines for additional appropriations, the December 2013 Council meeting needs to be changed from December 18, 2013 to December 11, 2013. Councilman Wheeler made a motion to approve the change of date of the December 2013 Council meeting. Councilman Bowman seconded. Six (6) yes votes, motion carried.

Hohenstreiter approached Council for approval to use Auditor’s Part Time Help to pay T.M. Wells Valuation Services. T.M. Wells Valuation Services would complete the 2013 county inventory. The company’s services will include an inventory of each department’s assets with individual costs of $100 or more. Wells have stated that work can begin immediately and will be completed by December 31, 2013. Hohenstreiter stated that all work can be completed for $6,000. Wells have also sent information to our insurance carrier to make sure they have proper accreditation. Hohenstreiter stated that this will give the Auditor’s office a good base inventory to go off of for future yearly inventory needs. Hohenstreiter stated that the Commissioners agreed to the hiring of T.M. Wells Valuation Services pending Council approval and pending accreditation verification. After discussion, Councilman Wheeler made a motion to approve using Auditor Part Time Help monies to pay for the invoices of T.M. Wells Valuation Services. Councilman Thompson seconded. Six (6) yes votes, motion carried.
Jana Wessel came before Council to inform them that the carpet in the Extension office needs to be replaced. She stated that Commissioner’s have approved going with a quote from Carpet One. She stated that she has $6,000 to use from the 2013 GOB toward the purchase of this carpet. This leaves a balance of $1,886.25, which she can pay out of Buildings and Structures. Wessel received the go ahead from council to replace the Extension office carpet.

Councilman Wheeler stated that he thinks everyone needs to be more proactive when discussing county assessed values and the repercussions of changing assessed value.

Councilman Wheeler made a motion to adjourn. Councilman Pottschmidt seconded. Six (6) yes votes, motion carried.

Signed this 11th day of December, 2013.

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Charlie Murphy – President  Joe Bowman

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Brian Wheeler  Brian Thompson

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Becky Schepman  Leon Pottschmidt

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Greg Prange

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Kathy Hohenstreiter - attest